

THIRD-PARTY FUNDRAISING APPLICATION

THANK YOU.

Thank you for your interest in fundraising for the Houston SPCA! We could not do what we do for the animals in our care without the efforts and commitment of compassionate community members like you. We truly appreciate your support and interest!

Date submitted:	Organization Name (if applicable):			
Contact Name/Title:				
Address:				
Phone:		Fax:		
Email:				
Company Website (if applicable):				
Event Name (if applicable):				
Proposed Date(s):	sed Date(s): Proposed Time(s):			
Location & Address:				
Please describe how your event will g	enerate revenue for Hous	ston SPCA:		
Ticket sales/Entry fee?	Drawing?	Auction?	Donation drive?	
Other (please explain):				
Will the event be open to the public?	Yes	ProPro	jected revenue:	
If generating income through ticket s Houston SPCA:	ales or entry fees, please	e specify what amount or p	ercentage will be donated to the	
Please note that this must be clearly	disclosed in all print/elec	tronic materials that prom	ote or advertise your fundraiser.	
Do you anticipate this being an annua	al event? Yes	No		
Have you organized a Houston SPCA	Third Party Fundraising B	Event previously? Yes	No No	
If yes, briefly describe the event:				



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(Continued from previous page)

How much money was raised?

Please make appearance requests three business weeks in advance. Due to limited staffing, requests for appearances will be handled on a case-by-case basis and cannot be guaranteed.

Please specify appearance request:

Display booth with volunteers

Presentation representative

Representative to accept event donation

Other:

Please request collateral materials one business week in advance of pick-up at Houston SPCA or electronic transmission. Please indicate materials requested and the number of items, if applicable:

Donation envelopes:

Houston	SPCA	logos:		
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Other (please specify):

Due to the volume of requests we receive, our own fundraising events, media schedule, privacy policy and limited staffing, we are unable to provide:

- 1. Advertising on the home page of our website to your website
- 2. Volunteers or staff to help run your event
- 3. Funding to start up or pay for any of your fees or costs, nor can we provide fee waivers or discounts
- 4. Adoptable animals at the event unless it is part of our target adoption audience, our mobile adoption bus is available, and our staff approves the venue and staffing is available
- 5. Mailing lists, email addresses or contact information of our donors or adopters, as this is protected information under our privacy policy

Please return your completed form to: Christen Blackledge, Event and Donor Relations Manager Houston SPCA 7007 Old Katy Road Houston, TX 77024 cblackledge@houstonspca.org Phone: 713-869-7722 ext 148

The Houston SPCA (Tax ID number 74-1287171) is an independent, private, nonprofit organization that receives no funding from the government, United Way or other animal welfare organizations, and is not affiliated with the ASPCA.

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